



Courtroom Media Request Form

please email this completed form to

cad-courtroommediarequest@pbcgov.org

Requesting Party Information

Person Requesting: _____ Phone: _____ Email: _____

best contact if other than requestor:

Contact: _____ Phone: _____ Email: _____

Date Requested: _____ Judge _____

Division _____

Case number: _____ Check Box if the Judge has approved this request:

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Is the case hearing date more than 24 hours from the submission of this request?

Technical Information

Requested item/service 1: _____

Requested item/service 2: _____

Requested item/service 3: _____

Requested item/service 4: _____

- I understand that Court Technology provides hardware on a first come, first served basis that is determined by complete, approved request date.
- I understand that Court Technology provides hardware for due process cases, and civil case requests may be referred to the law library, who will rent the equipment.
- Court Technology will deliver hardware for the attorney's use. Training for hardware cannot be conducted at the time of delivery, but must instead be coordinated in advance.

I understand and agree to these terms:

(Type Name here) _____